

To ensure that you get the most out of your sessions at Pilates Central, we have the following policies:

### General Policies

- Class instructors may vary occasionally.
- Pilates Central will provide cubbies for your personal items. We regret however, that Pilates Central can not be responsible or liable for any loss of or damage to personal items in or about the studio.
- In order to be admitted to a Reformer class, participants must have completed at least 5 private reformer sessions and/or have prior approval by the instructor.
- To ensure stability on equipment and mats, please limit lotion use.

### Scheduling

- Because classes fill up quickly, we encourage you to schedule your classes in advance with our easy online scheduling system at [www.pilatescentral.us](http://www.pilatescentral.us) or by calling the studio at 303.410.1600. Payment is due when you schedule.
- If you drop in and there is room in a class, you are welcome to join us.

### Cancellations

- In order to assure that there is space for everyone who wants to take a class at Pilates Central, we ask that you provide us with 24-hour notice when you cancel an appointment. We understand that there are certain circumstances where you may find it impossible to make your scheduled appointment without giving 24 hours notice. Therefore, we allow three exceptions to our cancellation policy per year. Further late cancellations will result in a full-price charge. Also, if you have a standing appointment with a personal trainer, inconsistent attendance will result in the loss of that time slot regardless of 24-hour notice.
- If Pilates Central is closed due to inclement weather or an emergency, there will be an announcement on the studio's voice mail system two hours or more before a scheduled class begins.
- Pilates Central reserves the right to cancel a class when the required minimum enrollment or three people is not met.

### Refunds

All purchases are **non-refundable**. They may be exchanged or transferred for like purchases only (a class for a class etc.)

**I have read, understand, and agree to the policies set forth in this statement.**

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Signature (Parent/Guardian if under 18)

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Date

**Pilates Central**

11859 Pecos St., Westminster CO, 80234 \*303.410.1600\* [www.pilatescentral.us](http://www.pilatescentral.us)